

# CITY OF CARDIFF COUNCIL

## REGISTER OF CABINET DECISIONS: 10

Decision No.	Minute No.	Decision	Reason	Consultation Undertaken	Dates			Responsibility for implementation after date shown
					Decision Made	Publication	Deadline for call-in	
	Min No 86	<b>Minutes of the Cabinet Meetings held on 3 and 10 December 2015</b> Approved.						
CAB/15/63	Min No 87	<b>To receive the Community and Adult Services Scrutiny Committee report entitled 'Information, Advice and Assistance (IAA) Services for Mental Health Service Users in Cardiff'</b> RESOLVED: that the report be received and responded by May 2016.						Tony Young – Director of Social Services
CAB/15/64	Min No 88	<b>Annual Review of the Council's Voluntary Redundancy Scheme.</b>  RESOLVED: that  the current Voluntary Redundancy Scheme be agreed and that it will continue to apply to both voluntary and compulsory redundancies.	It is good practise to periodically review the Voluntary Redundancy scheme in order to assess continued fitness for purpose and comparability with others' schemes .The recommendation not to change the scheme's provisions	The views of the Trade Unions have been sought in relation to any proposed changes to the current scheme. All the Trade Unions stated their clear resistance to any proposed changes, pointing	21 Jan 2016	25 Jan 2016	3 February 2016	Christine Salter – Corporate Directors Resources

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		the Voluntary Redundancy scheme be subject to annual reviews.	at this time has been made following the most recent review, the continued broad comparability with other schemes and the need for the scheme to remain sufficiently attractive for volunteers to come forward.	out the implications this would have if fewer and fewer staff came forward, expressing a wish to leave on the grounds of Voluntary Redundancy. They all requested that the scheme as it stands should remain in place unchanged.				
CAB/15/65	Min No 89	<p><b>Review of the Council's Disciplinary Policy and Associated Policies &amp; Procedures</b></p> <p>RESOLVED: that</p> <p>1. the Disciplinary Policy (Appendix A), the new Resolution Policy (Appendix B) and the 6 new Guidance documents to support</p>	Based on recommendations arising from an internal review of workplace investigations within the Council, the current Disciplinary Policy and associated procedures have been subject to a	The Trade Unions have fully participated in this comprehensive review and have reiterated importance of transparency in the process. They are keen that the new	21 Jan 2016	25 Jan 2016	3 February 2016	Christine Salter – Corporate Directors Resources

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		<p>those involved in various aspects of the process be approved.</p> <p>2. the revised arrangements be implemented from 1 April 2016.</p> <p>3. there will be ongoing monitoring of the implementation of the revised arrangements</p> <p>4. the new arrangements (particularly those referenced under paragraph 14) will be subject to an initial review after 6 months with a full review following 12 months of operational experience.</p> <p>5. training be mandatory for those involved in this process e.g.</p>	<p>detailed review in order to facilitate a culture change towards how conduct issues will be addressed in the future by streamlining the current procedure, improve efficiencies and building in more standardised processes.</p>	<p>arrangements which would apply from 1 April 2016 take into account learning from previous experiences, and support the need for culture change across the Council in relation to how disciplinary matters are addressed in the future.</p>				

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		<p>Chairs, Investigating Officers</p> <p>6. the revised Council policies, procedures and guidance can be used in the forthcoming schools policy review as part of the Consortium arrangements.</p>						
CAB/15/66	Min No 90	<p><b>Independent Commission on Local Government Finance Wales: City of Cardiff Council Response</b> RESOLVED: that</p> <p>1. the ongoing Economy and Culture Scrutiny Committee Task &amp; Finish Inquiry into the issue of Cardiff's National Non Domestic Rates (NDR) allocation be noted.</p>	To enable Cabinet to consider and agree the Council's response to the Independent Commission on Local Government Finance Wales.		21 Jan 2016	25 Jan 2016	3 February 2016	Christine Salter – Corporate Directors Resources

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		2. the Council's response to the Independent Commission on Local Government Finance Wales be agreed, subject to the inclusion of an amendment relating to Core City data on NNDR.						
CAB/15/67	Min No 91	<p><b>CCTV Body Worn Camera Policy and Pilot Deployment</b> RESOLVED: that</p> <p>1 the CCTV Body Worn Camera Council wide Policy (Appendix 1) be approved.</p> <p>2 the current delegation to the Council's Senior Information Risk Owner in relation to approvals for Body</p>	The Policy and decision making process will ensure that the risks associated with the use of the body worn cameras are managed, and that the pilot deployment will provide a level of evidence to inform a review of the implementation of		21 Jan 2016	25 Jan 2016	3 February 2016	Christine Salter – Corporate Directors Resources

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		Worn cameras initiatives that accord with the Policy be noted.	the Policy.					
	Min No 92	<b>The Performance of Cardiff Schools and the Youth Service in 2014/2015</b> RESOLVED: that the performance of Cardiff schools in the academic year 2014/2015 be noted.	The report provides an overview for Cabinet of performance concerning the Council's key responsibilities with regard to promoting high standards of achievement.		This item is for information only and is, therefore, not subject to call-in			
CAB/15/68	Min No 93	<b>Cardiff Commitment to Youth Engagement and Progression</b> RESOLVED: that  1. the implementation of 'The Cardiff Commitment' - ensuring positive	The strategy for Youth Engagement and Progression proposed here will enable the Council to progress its commitments to young people of Cardiff within the		21 Jan 2016	25 Jan 2015	3 February 2016	Nick Batchelar – Director for Education

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		<p>destinations for all young people in Cardiff – The Cardiff Youth Engagement and Progression Strategy 2015 – 2018 (Appendix 1) be agreed, and its profile be raised to a new Corporate commitment in the 2016/17 Corporate Plan.</p> <p>2. the approach to employer and business engagement in delivering the Cardiff Commitment as set out in paragraph 28 of this report be agreed.</p> <p>3. the development of a pilot ‘Junior Apprenticeships Scheme’ with Cardiff &amp; Vale College be supported.</p>	<p>context of the wider ambitions for the future social and economic prosperity of Cardiff and the region which are set out in the What Matters partnership plan and in the Corporate Plan.</p>					

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		<p>4. the Council continue to develop its Community Benefits approach to maximise opportunities for young people and raise awareness of this Strategy within its supply chain.</p> <p>5. authority be delegated to the Chief Executive, in consultation with the Leader and Cabinet Member (Education) and relevant senior officers, to ensure that the necessary resources to achieve the above recommendations are identified.</p>						

CAB/15/	Min No	<b>Gypsy and Traveller</b>	To seek Cabinet's	Needs	21 Jan 2016	25 Jan	3	Sarah McGill
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69	94	<p><b>Accommodation Assessment and Site Assessment Criteria</b> RESOLVED: that</p> <ol style="list-style-type: none"> <li>1. the Gypsy and Traveller Accommodation Assessment be approved for submission to Welsh Ministers for approval (Appendix 1).</li> <li>2. the proposed Gypsy and Traveller Site Selection Criteria which will be used to assess potential sites (Appendix 2) be endorsed.</li> <li>3. a further report be brought to Cabinet setting out the findings of the site assessment process and recommendations on</li> </ol>	<p>approval to submit the Gypsy and Traveller Accommodation Assessment (GTAA) to Welsh Ministers for approval and to endorse the proposed Gypsy and Traveller site Selection Criteria which will be used to assess potential sites.</p>	<p>Assessment undertaken in consultation with Gypsy and Traveller Community Views of Site Selection criteria sought from Gypsy and Traveller Community</p> <p>The proposed Site Assessment Criteria was also considered by Communities and Adult Services Scrutiny Committee on 6<sup>th</sup> January 2016 and a copy of the scrutiny letter and the response from the Cabinet Member is attached to the</p>		2016	February 2016	<p>– Director Communities, Housing &amp; Customer Services</p> <p>Andrew Gregory – Director of City Operations</p>

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		preferred sites.		report at Appendix 3.				
	Min No 95	<p><b>Adoption of Cardiff Local Development Plan (LDP)</b> RESOLVED: that</p> <p>Council be recommended to:</p> <ol style="list-style-type: none"> <li>1. adopt the Cardiff Local Development Plan 2006 to 2026 and endorse the Inspectors Report, Adoption Statement, Final Sustainability Appraisal Report and Habitats Regulation Assessment</li> <li>2. endorse the preparation of the programme of Supplementary Planning Guidance (SPG) as set out in Appendix 8 and authorise the Director of City Operations to</li> </ol>	<p>In accordance with Regulations, to seek the Council's approval to adopt the Local Development Plan (LDP) and to endorse the Inspector's Report, Adoption Statement, Final Sustainability Appraisal Report and Habitats Regulation Assessment and to endorse the preparation of a programme of Supplementary Planning Guidance (SPG) over the next 18 months to amplify policies in the LDP.</p>	<p>The LDP has been through several rounds of consultation since work began on preparing the Plan in 2010. During examination the two sets of proposed Matters Arising Changes were also subject to a 6 week consultation. In addition there has been widespread internal consultation both with Elected Members and officers.</p>			These matters are to be determined by Council and are not, therefore, subject to call-in	

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		<p>issue SPG for public consultation prior to it being considered by Cabinet and Council for final approval.</p> <p>3. Authorise the Director of City Operations to correct any typographical and factual errors together with any other necessary presentational matters and consequential changes prior to the final publication of the Cardiff Local Development Plan.</p>						
<b>Prepared by Cabinet office:</b>					<b>25 January 2016</b>			
<b>Submitted to Chief Executive for Signature</b>					<b>25 January 2016</b>			

Approved for Publication: *Paul Orders*  
Chief Executive

Date: **25 January 2016**